

PROSPECTUS 2021

Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam-686 560, Kerala

ADMISSION TO INTEGRATED PROGRAMMES PROGRAMMES - 2021



www.mgu.ac.in

www.cap.mgu.ac.in

FIRST WORD

Mahatma Gandhi University introduced the Centralised Allotment Process (CAP) in the academic year 2010-2011. Initially, admissions to PG Programmes alone were managed through CAP, but later it was extended to IP Programmes as well.

The greatest advantage of CAP is that the applicants need to submit only one application online for admission to any number of Colleges/Programmes. In this way, they are able to save valuable time, energy and money. The applicants can also track the status of their applications from time to time. Thus, an excellent opportunity to choose the Programme/College of their choice in a hassle-free manner is open to the applicants. The decisive factors in the allotment for an applicant to a given Programme/College are the options submitted, academic record and other socially determined norms applicable. First of all, the marks /grades secured by a candidate at the +2 level decide the eligibility for admission to IP programmes. Under the Pre-CAP system, the applicants had to visit various institutions for the submission of applications and to keep in contact with them to get updates on the progress of admission procedure. CAP, on the other hand, opened a single window eliminating wastage of time, effort and money, besides minimising the element of anxiety from the point of the applicant.

The **IP CAP – Prospectus - 2021** provides the complete information about the online allotment process, and details of the colleges and programmes.

Above all the CAP team of the University is at a click/call away with technical assistance and guidance to the needy aspirants.

ATTENTION

The Prospectuses issued in previous years are not valid for the year 2021. Candidates are required to go through the current prospectus carefully and acquaint themselves with all the relevant information relating to the admission process. They are also requested to visit the official website of CAP www.cap.mgu.ac.in for notification and announcements.

This prospectus is subject to modification/addition/deletion as may be deemed necessary by the University.

The whole process of allotment to the IP Programmes will be done by the Mahatma Gandhi University. University will not entertain any request for change of any date fixed in the Centralised Allotment Process/Admission from time to time.

IMPORTANT POINTS

- Candidates should register for admissions to Integrated Programmes for the academic year-2021-22 online on or before the last date stipulated in the admission schedule.
- Online registration can be made by accessing website cap.mgu.ac.in
- While registering, category (SC/ST or Others) once selected cannot be altered in any further stage of the process.
- Payment can be made through the Integrated Online Payment Gateway.
- The Candidates should not send any document to the University. Verification of documents will be done by the colleges concerned at the time of admission.
- Once the initial registration is made, candidate shall note down application number.
- Passwords should never be shared with anyone else.
- Ensure that you are logged out of the portal once you leave the computer.
- Candidates claiming various reservations/bonus marks should upload digital copies of relevant certificates and produce originals of the same during the verification process.
- No memo will be sent by post from this office in any case.
- Verify your personal as well as academic details carefully before final submission.
- Fake registration by any person / institution will be viewed seriously and will be liable for punitive action.
- Applicants who report for admission at the colleges concerned (on the date intimated by the University in light of the current situation due to Covid -19 Pandemic) with the downloaded memo shall make sure that the relevant portion attached thereto is properly attested by the college authorities(to be kept by the candidates).
- Candidates will receive SMS at each stage of the allotment. However, the University shall not be liable for non receipt of SMS due to technical snag/delay at mobile service provider's end.
- Students shall not remit any fee other than that prescribed by the University.
- **In the light of the current situation prevailing in the country due to the Covid 19 pandemic, the applicants need not report at the colleges for verification of their records except when intimated by the University. The verification of the credentials filled in the online application shall be conducted by the college authorities based on the digital copies of the supporting documents uploaded by the candidates at the time of applying online. The confirmation of admission shall be strictly based on the verification of original documents on a date prescribed by the University after considering the situation due to the contagion.**
- **Hence, the applicants should not submit the applications in a haste, instead read the instructions carefully, take your time to fill up all details correctly and keep updated by frequently visiting www.cap.mgu.ac.in**

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1. IP CAP SCHEDULE – 2021

ADMISSION TO UG PROGRAMMES (2021-22) THROUGH CAP		
SCHEDULE		
Sr. No.	Item	Dates
1.	Commencement of online registration	29/07/2021
2.	Last date for the submission of online application	13/08/2021 4.00 pm
3.	Publication of Provisional Rank List & Trial Allotment	18/08/2021
4.	Data modification, if any, by applicants / Rearrangement/addition/deletion of options	18/08/2021 – 24/08/2021
5.	First allotment	27/08/2021
6.	Online Payment of fee due to University	27/08/2021-01/09/2021 4.00 pm
7.	Online admission in Colleges and payment of fees due to the college	27/08/2021 - 01/09/2021 4.00 pm
8.	Facility for option modification (Rearrangement & deletion only)	02/09/2021– 03/09/2021
9.	Second allotment	07/09/2021
10.	Online Payment of fee due to University (Second allotment)	07/09/2021–09/09/2021 4.00pm
11.	Online admission in Colleges and payment of fees due to the college	07/09/2021 – 09/09/2021
12.	Facility for option modification (Rearrangement & deletion only)	10/09/2021 – 11/09/2021
13.	Third Allotment	15/09/2021
14.	Online Payment of fee due to University (Third allotment)	15/09/2021 – 17/09/2021 4.00 pm
15.	Online admission in Colleges and payment of fees due to the college	15/09/2021 – 17/09/2021 4.00 pm
16.	Facility for option modification (Rearrangement & deletion only)	18/09/2021 – 19/09/2021
17.	Fourth Allotment	23/09/2021

18.	Online Payment of fee due to University (Fourth allotment)	23/09/2021–25/09/2021 4.00 pm
19.	Online admission in Colleges and payment of fees due to the college	23/09/2021–25/09/2021 4.00 pm
20.	Commencement of classes	27/09/2021 (Monday)
21.	Online registration for Special Allotment-I for SC/ST	27/09/2021-29/09/2021
22.	Special Allotment-I for SC/ST	01/10/2021
23.	Online Payment of fee due to University	01/10/2021 – 04/10/2021 4.00 pm
24.	Online admission in Colleges and payment of fees due to the college	01/10/2021 – 04/10/2021 4.00 pm
25.	Online registration for Special Allotment-II for SC/ST	05/10/2021 – 06/10/2021
26.	Special Allotment-II for SC/ST	08/10/2021
27.	Online Payment of fee due to University	08/10/2021 – 11/10/2021 4.00 pm
28.	Online admission in Colleges and payment of fees due to the college	08/10/2021 – 11/10/2021
29.	Online Registration for Supplementary Allotment I	12/10/2021 – 18/10/2021
30.	Supplementary Allotment I	21/10/2021
31.	Online Payment of fee due to University	21/10/2021 – 23/10/2021 4.00 pm
32.	Online admission in Colleges and payment of fees due to the college	21/10/2021 – 23/10/2021 4.00 pm
33.	Facility for option modification (Rearrangement & deletion only)	25/10/2021 – 26/10/2021
34.	Supplementary Allotment II	29/10/2021
35.	Online Payment of fee due to University	29/10/2021 –01/11/2021 4.00 pm
36.	Online admission in Colleges and payment of fees due to the college	29/10/2021 – 01/11/2021

Allotments after 01/11/2021 shall be scheduled after assessing the vacant seats in various programmes and the situation prevailing due to Covid 19 pandemic.

SCHEDULE OF VARIOUS ADMISSIONS CONDUCTED BY COLLEGES

Item	Sports / Cultural Quotas	PD Quota	Community Merit	Management
Last date for online application (Sports/Cultural/ PD Quotas)/submission of print outs of the online application forms (Community and Management quotas)	09/08/2021	09/08/2021	05/09/2021 4.00 pm	Till the date of closing of admissions
Uploading of rank lists in the online admission portal	NA	NA	06/09/2021 - 07/09/2021	NA
Publication of provisional rank list in the CAP website	10/08/2021	10/08/2021	08/09/2021	NA
Verification of the applicant credentials by the College authorities/DSS/Director SPESS	10/08/2021 - 12/08/2021	10/08/2021 - 12/08/2021	NA	NA
Publication of final rank list in the CAP website	13/08/2021	13/08/2021	NA	NA
Admission of candidates	16/08/2021 to 18/08/2021	16/08/2021 to 18/08/2021	08/09/2021 onwards	NA
Last date for the entry of admitted students in the online portal	18/08/2021 11.55 pm	18/08/2021 11.55 pm	Date of closing of admissions	Date of closing of admissions

2. CLASSIFICATION/CATEGORIZATION OF SEATS

Seats available in Govt./Aided/Self-financing affiliated colleges and Self Financing programmes in Aided Colleges are mainly classified as **Merit seats, Community seats** (applicable only in aided colleges) and **Management seats**. (The list of institutions, the number of seats available etc are given in Annexure II).

Details of seats that come under the ambit of Centralised Allotment Process (CAP)

Govt. Colleges - Total seats available in government colleges except seats under sports/cultural/PD Quota.

Aided Colleges - Open quota seats, seats earmarked for SC/ST candidates.

Unaided Colleges/ Unaided programmes conducted in Aided Colleges - 50% of the total seats including seats reserved for SC/ST/SEBC

The remaining seats under community quota (Aided Colleges only)/management quota (Aided and Unaided Colleges and Unaided Programmes conducted in Aided Colleges)/sports and cultural quota seats and seats reserved for persons with disabilities (PD) (all affiliated Colleges) shall be filled by the educational agency concerned.

3. RESERVATION OF SEATS

Types of Reservation: Out of the total merit seats available in govt./aided/self-financing affiliated colleges for various ug programmes; seats will be reserved for different categories under the following main items.

- i. Reservation for International Students
 - ii. Reservation for nominees
 - iii. Reservation for Persons with Disabilities
 - iv. Special Reservation
 - v. Reservation for Transgender candidates
 - vi. Mandatory Reservation
- i. **Reservation for International Students** 10% additional seats shall be created in affiliated Arts and Science colleges over and above the sanctioned strength and added to the total merit seats exclusively for the purpose of accommodating international students. These seats shall not be filled up with other candidates. **The students who seek admission in this category should first apply online and submit the print out of the online application to the colleges concerned.**

- ii. **Reservation for Nominees:** An additional seat for each programme in affiliated Arts and Science colleges shall be created exclusively for the purpose of accommodating **students sponsored by the Union Territory of Lakshadweep**. This seat shall not be filled up by other candidates. The Head of the institutions should forward the list of such candidates admitted, separately to the University, immediately after admissions (U.O. No. Ac.AI/3/2761/06 dated 20.7.2006). **The students who seek admission in this category should first apply online and submit the print out of the online application to the colleges concerned.**
- iii. **Reservation for Persons with Disabilities (PD):** 5% seats of the sanctioned strength shall be created over and above in all affiliated institutions exclusively for candidates with benchmark disability (as per clause 32 (I) of chapter VI, The Rights of Persons with Disabilities Act, 2016). If candidates are not available in a particular category, the seats shall not be filled from any other categories.

‘Person with disability’ means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. A relaxation of 5% of marks in the qualifying examination from the prescribed minimum is allowed.

Candidates seeking admission under Differently Abled category should submit the “Certificate of disability”, issued not earlier than 5 years prior to the submission of application, by the District Medical Board or bodies of higher status, certifying the degree of percentage of disability. The Permanent Disability Card issued by the State Government is also considered. Based on the details furnished in the online application, candidates will be provisionally included under the “Differently Abled” category.

Candidates seeking admission under PD category should upload with their application form, an attested copy of the ‘Certificate of disability’ issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability.

The selection of candidates under this category will be based on the rank in the inter-se-merit list and not on the basis of the Degree of disability.

No reservation of seat is allowed for Blind candidates for Science subjects.

The students who seek admission in this category should apply online.

- iv. **Reservation of Seats for Malayalee students from Andaman & Nicobar Islands:-** An additional seat for each programme in affiliated Arts and Science colleges shall be created

exclusively for the purpose of **Malayalee students from Andaman & Nicobar Islands**. This seat shall not be filled up by other candidates (U.O. No. 6199/AI/2016/Acad dated 23.11.2016). The Head of the institutions should forward the list of such candidates admitted, separately to the University, immediately after admissions. **The students who seek admission in this category should first apply online and submit the print out of the online application to the colleges concerned.**

- v. **Reservation for Transgender candidates:** Two seats shall be created over and above the sanctioned strength in all courses in affiliated Arts & Science Colleges exclusively for admitting Transgender students. (G.O.(Ms)No.153/2018 HEdn dated 03.07.2018). However such students should also apply online and submit the CAP application number to the colleges concerned.
- vi. **Special Reservation:** - The seats reserved under **Sports Quota** and **Cultural Quota** come under this category. **The students who seek admission in this category should apply online. The admission shall be based on the revised guidelines issued vide UO No. 2435/AC A 1/2020/MGU dated 09/06/2020.**

Sports quota: Two seats in each programme (Interchangeable) shall be reserved for candidates with outstanding records in Sports & Games . However, not more than 20% of seats reserved for the general quota seats of a particular programme shall not be filled for sports quota when applying interchangeability for a particular programme. **The applicant for admission to the sports reservation quota should have won a minimum of Third position (Bronze Medal) in the school sub district competition (inter -School) in addition to his /her satisfying the academic eligibility.** Only the events which are having intercollegiate competitions in Mahatma Gandhi University alone will be considered for admission.

Age Limit: Upper age limit for applying through Sports quota is 25 years.

The following guidelines shall be followed in determining merit in sports for admission to the U.G. Programmes. Marks shall be awarded for the Sports merit certificates as detailed in the appended Table.

- A. The minimum eligibility for admission of a candidate to Under Graduate Programme (sports quota) will be winning a minimum of third position in the

school sub district competition (inter -School) in addition to his /her satisfying the academic eligibility.

- B. Performance in any year during the Plus Two Programme will be taken into consideration.

POINTS FOR VARIOUS CATEGORIES

Sl. No.	Item	Points
1	Representing India in approved world Championships/Olympics and winning Gold Medal	250
2	Representing India in approved world Championships/Olympics and winning Silver Medal	245
3	Representing India in approved world Championships/Olympics and winning Bronze Medal	240
4	Representing India in approved world Championships/Olympics	235
5	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Gold medal	230
6	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Silver medal	225
7	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Bronze medal	220
8	Representing India in Commonwealth games/ Asian Games/Asian Championship etc.	215
9	Representing India in World School Games/ World University games and winning a Gold medal	210
10	Representing India in World School Games/ World University games and winning a Silver medal	205
11	Representing India in World School Games/ World University games and winning a Bronze medal	200
12	Representing India in World School Games/ World University games	195
13	Representing India in Regional Championship such as SAF Games and winning a Gold medal	190
14	Representing India in Regional Championship such as SAF Games and winning a Silver medal	185
15	Representing India in Regional Championship such as SAF Games and winning a Bronze medal	180
16	Representing India in Regional Championship such as SAF Games	175
17	Representing Kerala State in National Championship for Senior / Junior/Youth and Winning Gold medal	170
18	Representing Kerala State in National Championship for Senior / Junior/Youth and Winning Silver medal	165
19	Representing Kerala State in National Championship for Senior / Junior/Youth and Winning Bronze medal	160

20	Representing Kerala State in National Championship for Senior / Junior/Youth championship	155
21	Representing a University in All India / South Zone Inter University Competition and Winning a Gold medal	150
22	Representing a University in All India / South Zone Inter University Competition and Winning a Silver medal	145
23	Representing a University in All India / South Zone Inter University Competition and Winning a Bronze medal	140
24	Representing Kerala State/ Combined CBSE/ICSE/JawaharNavodaya /KendriyaVidyalaya Team in All India School Games (SGFI) and Winning a Gold Medal	135
25	Representing Kerala State/ Combined CBSE/ICSE/ JawaharNavodaya /KendriyaVidyalaya Team in All India School Games (SGFI) and Winning a Silver Medal	130
26	Representing Kerala State/ Combined CBSE/ICSE/ Jawahar Navodaya /KendriyaVidyalaya Team in All India School Games (SGFI) and Winning a Bronze Medal	125
27	Representing Kerala State in South Zone Championship for Senior/Junior/Youth and Winning Gold Medal	120
28	Representing Kerala State in South Zone Championship for Senior/Junior/Youth and Winning Silver Medal	115
29	Representing Kerala State in South Zone Championship for Senior/Junior/Youth and Winning Bronze Medal	110
30	Representing Kerala State in South Zone Championship for Senior/Junior/Youth	105
31	Representing University in All India / South Zone Inter University Championship	100
32	Representing combined (All India) Jawahar Navodaya, KendriyaVidyalaya/CBSE/ICSE/team at the National School Games (SGFI participation)	95
33	Representing State in all India Rural Sports/ women's Sports and Winning a Gold Medal	90
34	Representing State in all India Rural Sports/ women's Sports and Winning a Silver Medal	85
35	Representing State in all India Rural Sports/ women's Sports and Winning a Bronze Medal	80
36	Representing Kerala State in All India Rural Sports/Women's Sports	75
37	Representing District in Inter- District Championship for Seniors / Juniors/youth and Winning a Gold medal	70
38	Representing District in Inter- District Championship for Seniors/ Juniors/youth and Winning a Silver medal	65
39	Representing District in Inter- District Championship for Seniors / Juniors/youth and Winning a Bronze medal	60
40	Representing District in Inter- District Championship for Seniors / Juniors/youth /Students selected for KSSC Sports hostel scheme	55
41	Representing a college in the Inter Collegiate championship and Winning a Gold Medal	45

42	Representing a college in the Inter Collegiate championship and Winning a Silver Medal	40
43	Representing a college in the Inter Collegiate championship and Winning a Bronze Medal	35
44	Representing the Zone/ Revenue District in the Kerala State School Championship and Winning Gold Medal	30
45	Representing the Zone/ Revenue District in the Kerala State School Championship and Winning silver Medal	28
46	Representing the Zone/ Revenue District in the Kerala State School Championship and Winning Bronze Medal	26
47	Representing a college in the Inter Collegiate	24
48	Representing the Zone/ Revenue District /Sports School/Sports Hostel/ School in the Kerala State School Championship	22
49	Winning a Gold Medal in the National Level (Inter- State/Inter-Region) Championship of the CBSE/ICSE/ISC/Jawahar Navodaya/Kendriya Vidyalaya Competitions	20
50	Winning a Silver Medal in the National Level (Inter- State/Inter-Region) Championship of the CBSE/ICSE/ISC/Jawahar Navodaya/Kendriya Vidyalaya Competitions	18
51	Winning a Bronze Medal in the National Level (Inter- State/Inter-Region) Championship of the CBSE/ICSE/ISC/Jawahar Navodaya/Kendriya Vidyalaya Competitions	16
52	Representing the CBSE/ICSE/ISC/Jawahar Navodaya/ Kendriya Vidyalaya in the National Level (Inter- State/Inter- Region) Championship	14
54	Winning Gold in the sub- district championship for senior/junior/youth/school games	10
55	Winning Silver in the sub- district championship for senior/junior/youth/school games	08
56	Winning Bronze in the sub- district championship for senior/junior/youth/school games	05

Addendum

1. Achievements in those sports disciplines/events in MG University Sports calendar shall only be considered for UG Sports quota admissions.
2. An approved world competition means the competitions organized by the International Apex Bodies of the concerned discipline and in which the national Teams are sponsored by the National Apex Bodies and cleared by Sports Authority of India/ Government of India.
3. The National Championship means the championships conducted by the National Apex Bodies of the concerned discipline. District Competition means revenue district competition conducted by district associations in respective sports.

4. Individual games /event means a game/event in which individual performs alone.
5. When a candidates has number of achievement in a sports /different discipline his/ her best achievement will be taken in to consideration.
6. All competitions where an upper age limit is fixed (Youth/Junior/Sub-Junior) would be treated as Junior event provided it is not classified as senior event by the concerned National Federation.
7. Priority will be given for students having achievements in senior level competitions than junior and youth category competitions.
8. Resolving of Tie:

If the points of more candidates happen to be the same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

- A person can score points only in one category.
- The highest score will be counted
- Where bracketed, scores in other categories will be counted
- Where still bracketed, Priority will be given in the order of merit i.e.; 1st, 2nd, and 3rd place respectively.
- Those with a more number of achievements in the same level will be placed above the others (more number of 1st places, more number of 2nd places and so on).
- Individual achievements will be ranked above team achievements.
- A new record is created; he/she will be given priority.

If the tie could not be resolved by any of the above mentioned sports achievements, the index marks based on the qualifying examination shall be considered for breaking the tie.

9. Performance in any year during the Plus One/Plus Two level will be taken into consideration.
10. **The students admitted in Sports quota shall mandatorily be available to represent the University in the Inter University competitions unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.**
11. For team events, colleges should upload the events they wish to choose in the beginning of each academic year
12. If any discrepancy is noted during the verification of original certificates, the candidate shall not be considered for admission under sports quota.

NOTE:

Those who seek admission through sports quota, shall apply online and upload necessary documents at the time of applying online. Applicants shall be able to choose programmes in various colleges based on the events chosen by the colleges/ team preferences of the colleges and the University shall prepare and publish the provisional

ranklist A final ranklist shall be prepared after the physical/online verification of credentials by the Committee chaired by the Head, School of Physical Education and Sports Sciences, M G University and candidates may obtain admission as per the ranklist in respect of each college on the dates stipulated by the University.

Cultural Quota: - One seat for each degree programme (**Interchangeable**) shall be reserved for students who excel in Youth festival recognised by Director of Public Instruction (DPI). However, not more than 10% of seats reserved for the general quota seats shall not be filled for cultural quota when applying interchangeability for a particular programme. **The students who seek admission in this category should apply online.**

The selection shall be made from among the applicants for the cultural quota on merit as detailed in Table 3-2.

Level	Points of Participation		
	A	B	C
Kerala School Kalolsavam	20	10	5
Revenue District level Youth Festival	10	5	-

TABLE 3-1

- A person can score points only in one category
- The highest score will be counted
- Where bracketed, scores in other categories will be counted
- The above candidates can also apply under the Centralised Allotment Process, if they wish to be considered for allotment through CAP.

Those who seek admission through cultural quota, shall apply online and upload necessary documents at the time of applying online. Applicants shall be able to choose programmes in various colleges and the University shall prepare and publish the provisional ranklist A final ranklist shall be prepared after the physical/online verification of the credentials by the Committee chaired by the Director of Student Services, M G University and candidates may obtain admission as per the ranklist in respect of each college on the dates stipulated by the University.

Seats reserved for PD/Special reservations are filled from the rank list prepared by the University.

If vacancies arise due to discontinuation of candidates under Sports/Cultural/ PD quotas, the next eligible candidate in the Rank List shall be admitted. In case there is no next eligible candidate, the vacant seat in the case of Sports/Cultural quotas shall be merged with the general merit quota.

vii. **Mandatory Reservation:-**

A. Government Colleges: The seats for each programme will be distributed as per the G.O.(Ms) No.107/08/H.Edn dated 30.8.2008 as given in Table 3-3.

(Students should apply through CAP for admission in Govt. Colleges)

Sl. No	Seat Reservation	% of Reservation
1	Open quota (On the basis of merit)	50
2	Socially and Educationally Backward Classes (SEBC)	20
	(a) Ezhava (EZ)	
	(b) Muslim (MU)	
	(c) Latin Catholic other than Anglo Indian	
	(d) Other Backward Christians(OBX)	
	(e) Other Backward Hindus(OBH)	
3	*Economically Weaker Section	10
4	Scheduled Castes/Scheduled Tribes	20
	Scheduled Castes	
	Scheduled Tribes	

TABLE 3-2

EWS Category

10% of the total seats in government colleges/Self financing Programmes are reserved for applicants belonging to Economically Weaker section. For availing the benefit of reservation under this category the annual family income of the applicant shall not exceed the prescribed limit i.e. four lakhs as stipulated in GO (MS)No. 128/2020/H Edn dated 20/03/2020.

**For the limited purpose of reservation, under this category, candidates belonging to all those communities which do not enjoy communal reservation will be eligible vide UO No. 3047/AC*

A1/2020/MGU dated 07/07/2020. Candidates who wish to avail reservation under EWS will have to produce the Income & Assets Certificate from the village officer concerned.

- B. **Aided Affiliated Colleges:** The seats for each programme will be distributed as per the existing pattern given in Table 3-4.

Sl. No.	Seat Reservation	Seat Distribution in Forward/Backward Community colleges(in Percentage)	
		Forward Community	Backward Community
1	Open Quota	50	40
2	Scheduled Caste	15	15
3	Scheduled Tribe	05	05
4	Community Quota	10	20
5	Management Quota	20	20

Table 3-3

The seats under community quota shall be reserved for students of the community to which the college belongs and such seats shall be filled on the basis of merit. The seats under management quota shall be filled by the management from among candidates of their choice.

(For admission to Serial No. 1 to 3 students should apply through CAP)

- C. **Self-Financing Affiliated Colleges/Self Financing programmes in Aided Colleges:** In Unaided Colleges and Self Financing programmes conducted in Aided Colleges, 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and **filled** as detailed in Table 3-5.

Distribution of 50% Seats ear marked under Merit category	Percentage of Reservation
Open Quota	55
Scheduled Caste	8

Scheduled Tribe	2
Ezhava, Thiyya & Billava	9
Muslims	8
Latin Catholics other than Anglo Indians	2
Other Backward Christians	1
Other Backward Hindus	5
Economically Weaker Section	10

TABLE 3-4

(For admission to seats coming under merit category, students should apply through CAP.)
The open quota seats in Govt/Aided/Unaided colleges will be filled purely on merit basis irrespective of the category/community to which the candidate belongs.

4. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

Claims for Mandatory Reservations must be made by a candidate at the time of submission of application, with supporting documents as required. The claims for **mandatory** reservation once made in the Application form cannot be altered by the candidate under any circumstances.

Claim for Communal reservation under 'Kerala Socially and Educationally Backward Classes' (KSEBC):- Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O. (P) 208/66/Edn. dated 2.5.1966, as amended from time to time.

1. Candidates belonging to Socially and Educationally Backward Classes as per G.O. (P) 02/2019/BCDD dated 08.03. 2019, who belong to the non-creamy layer are eligible for reservation under this category. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered.
2. Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both '**Community**' and '**Income Certificates/non-creamy layer certificate**' obtained from the Village Officer concerned. The self-attested copy of the above certificates should be uploaded in the application. Candidates who belong to the non-

creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under open quota.

Claims for Reservation under Kerala Scheduled Castes/Scheduled Tribes Quota:-Candidates claiming reservation under Kerala Scheduled Castes/Scheduled Tribes Quota should obtain caste/community certificate from the revenue authority concerned.

Other General Rules for Mandatory Reservation:-The seats unavailed by the SC candidates will go to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified twice through print media and a special allotment shall be conducted exclusively for filling up vacant seats of SC/ST candidates. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:-

- A. **Government/Aided/Unaided Colleges except Aided Colleges run by the managements of backward minority Communities:** - The unfilled seats shall be filled up from candidates belonging to OEC and in their absence, candidates belonging to SEBC. The seats that further remain unfilled will go to the open quota.
- B. **Aided Colleges run by the managements of backward minority communities:-**The unfilled seats shall be filled on the basis of the merit as per the rank list from among the applicants of the **backward minority community**, which runs the college. If seats still remain unfilled, it will be filled as detailed at note A in Para 4.3. The College authorities should report such vacancies to the University within the stipulated time.
- C. **Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates/ non-creamy layer certificate obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to 8 lakhs (Rupees eight lakhs only) alone are eligible for such seats ((GO (MS) No. 03/2018/BCDD dated 09/04/2018.) They should provide Community Certificate/ non-creamy layer certificate from the Village Officer concerned.

5. ELIGIBILITY FOR ADMISSION

Academic eligibility should be satisfied as on the last date of submission of academic data. In the case of candidates who have passed examinations of other Boards/Institutes/Governments, except CBSE/CISCE, they shall be admitted only if these examinations have been declared equivalent to the qualifying examinations of MG University.

If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she had indulged in ragging, admissions shall be denied or he/she shall be expelled from the educational institution.

No candidate shall be admitted to the degree programme unless he/she possess the qualifications and minimum requirements thereof.

Programmes under Faculty of Language and literature

1. **Integrated MA Programme in Languages** –English: Admission shall be open only to candidates who have passed the Plus Two or equivalent examination or an examination recognised by this University as equivalent thereto.

Programmes under Faculty of Science

Admission shall be open only to candidates who have passed the Plus Two or equivalent examination or an examination recognised by this University as equivalent thereto with the Main subject they propose to offer for the integrated programme as one of the subjects.

The eligibility criteria for admission are given below.

1. **Integrated MSc Programme in Basic Sciences – Chemistry:** Candidates shall be required to have passed the Plus Two/equivalent examination with Chemistry as one of the optional subjects at Plus Two level.
2. **Integrated MSc Programme in Basic Sciences – Physics:** Candidates shall be required to have passed the Plus Two/equivalent examination with Physics as one of the optional subjects at Plus Two level.
3. **Integrated MSc Programme in Basic Sciences – Statistics:** Candidates shall be required to have passed the Plus Two/equivalent examination with Mathematics as one of the optional subjects at Plus Two level.
4. **Integrated MSc Programme in Computer Science – Data Science** - Candidates shall be required to have passed the Plus Two/equivalent examination with Physics, Chemistry, Mathematics or Computer Science.
5. **Integrated M Sc Programme in Computer Science – Artificial Intelligence and Machine Learning** - Candidates shall be required to have passed the Plus Two/equivalent examination with Physics, Chemistry, Mathematics or Computer Science.

The Rank List shall be prepared on the basis of ranking marks arrived at as follows:

Handicap of Five marks for every successive attempt after the first attempt subject to a maximum of twenty marks will be deducted from the total marks in the case of those who have taken two or more chances to complete the examination. The number of chances means the number of chances taken for passing any part of the qualifying examination after the prescribed programme period. Appearance for improvement of marks shall not be considered as an additional chance.

No handicap marks for SAY pass outs be imposed if admitted in the same academic year but five marks shall be deducted if he/she is ranked in the admission list of the succeeding year. Candidates who have passed the qualifying examination under SAY scheme or such supplementary scheme are eligible to apply for First Year programme in the same academic year, but they have to produce the mark lists on or before the closing date of admission as notified by the university.

Resolving of Tie

If the index marks of more candidates happen to be the same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

- The candidate who has scored higher marks in the concerned elective subject shall be placed senior in the rank list. For B.Com. Programme, business studies (commerce) shall be considered as the elective subject.
- The candidate who has scored higher marks for part iii subjects (or the subjects other than languages, if part is not specified) taken together shall be placed senior in the rank list.
- The candidate who has scored higher marks in part i (English if part is not specified) shall be placed senior in the rank list.
- The candidate who has scored higher marks in part II (second language if part is not specified) shall be placed senior in the rank list.
- By giving residential weightage (at district/state levels)
- Preference shall be given to candidates who are elder, and the age difference shall be calculated in completed years only, rounding down fractions. (as candidates having difference in age less than one year happen to be admitted in the same class).

Bonus Marks

The Bonus Marks will be awarded as follows:

1. Bonus of 15 marks shall be awarded to applicants with NCC or NSS Certificates at '**Plus Two Level**' for admission to all programmes. In respect of NCC candidates, the bonus marks will be awarded on the basis of NCC Certificates signed by the Director and issued by the Directorate of NCC to candidates who have secured at least 75% attendance after having participated in its activities during the programme of study **immediately preceding the programme for which admission is sought.** An additional bonus mark of 5 to 'B' Certificate holders in proof of their high proficiency.
2. In respect of NSS candidates, the bonus marks will be awarded on the basis of NSS Certificates issued by the competent authority.
3. Bonus of 15 marks shall be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-servicemen seeking admission to the Degree Programmes. Applicants to this category should invariably produce along with the application form an attested copy of certificate issued not earlier than six months from the last date of submission of application from the military authorities or state/Zilla Sainik Welfare Officer to the effect that he/she is the son/daughter of an ex-service man or an ex service man himself/herself.

The benefit of bonus marks can be scored by a candidate only under one category i.e., either NSS or NCC.

Bonus marks shall be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.

Handicap Mark/s **shall not be** deemed as marks awarded for physical/mental disability of any kind of the applicant concerned. Handicap mark is the mark deducted from the marks of an applicant on account of acquiring the eligible qualifications in subsequent chances following the regular chance in which he or she ought to have acquired the eligible qualification.

Indexing of Marks

FACULTY OF LANGUAGE & LITERATURE		
Integrated Programme Languages	MA in	Total marks obtained in the qualifying examination less handicap marks plus twice the marks secured in Part I English of the Plus Two/equivalent examination plus weightage of 50 marks to those who have taken English as one of the optional for the qualifying exam plus bonus marks if any.*
FACULTY OF SCIENCE		
Integrated Programme Sciences – Chemistry	MSc in Basic	Total marks obtained in Part III of the qualifying examination less handicap marks plus marks obtained for the particular subject concerned for which admission is sought plus bonus marks if any. *
Integrated Programme Sciences – Statistics	MSc in Basic	Total marks obtained in Part III of the qualifying examination less handicap marks plus marks obtained for mathematics plus bonus marks if any. *
Integrated Programme Sciences – Physics	MSc in Basic	Total marks obtained in Part III of the qualifying examination less handicap marks plus marks obtained for Physics plus bonus marks if any.
Integrated Programme Computer Science – Data Science	MSc in	Total marks obtained in Part III less handicap marks plus marks obtained for Mathematics/Computer Science(best of two) plus bonus marks if any.*
Integrated Programme Computer Science – Artificial Intelligence and Machine Learning	M Sc in	Total marks obtained in Part III less handicap marks plus marks obtained for Mathematics/Computer Science(best of two) plus bonus marks if any.*
* Marks obtained for the subjects in other streams, viz, CBSE, CISCE etc shall be standardised to that of Kerala Higher Secondary i.e, 200 marks per paper (200marks X 6=1200 i.e., total marks). Index marks shall be calculated as mentioned above, but the marks obtained for vocational subjects in VHSE/THSE, etc. are to be excluded while calculating index marks.		

6. CENTRALISED ALLOTMENT PROCESS (CAP)

The applicants need submit only a single application form for applying online for admission to all the Integrated Programmes in various affiliated colleges for considering them in the Open/Reservation Quota **except International Students Quota/Transgender Students Quota/Lakshadweep quota and quota for Malayalee students from Andaman and Nicobar Islands** . If a candidate submits more than one application his/her candidature is liable to be cancelled. The candidates seeking admission through community merit/management quota/ Transgender Students Quota /Lakshadweep quota and quota for Malayalee students from Andaman and Nicobar Islands should also submit separate applications directly to the institutions concerned. The above candidates can also apply under the Centralised Allotment Process, if they are to be considered for general allotment in which case selection will be based on merit/communal quota.

The application fee will be as follows:

Application Fee	
For All candidates except SC/ST	: ₹ 750/-
For SC/ST candidates	: ₹ 375/-

Remittance of Fee and Submission of Applications

Submission of application i.e. registration of personal and academic data as well as options for programmes and colleges shall be done on-line. Before submitting the application form, candidates are advised to verify the details of academic programmes in a college including hostel facilities through the website of affiliated colleges, in addition to the information given in the prospectus published by the University. Before selecting a programme the applicant shall satisfy himself/herself that he/she possess the prescribed qualification for applying for the programme.

Steps for On-line Registration:

1. For online registration of personal and academic data, the candidates must visit the web site, www.cap.mgu.ac.in and click on the link "**IP CAP- 2021**".
2. Follow the online instructions and fill in the personal details in the relevant fields provided.
3. Please take utmost care while choosing the board of examination at plus two level and entering the register number as academic details are fetched directly based on the register number entered by the candidate.
4. Please note that only one application can be generated using one mobile number and hence the applicant should be extremely careful while entering the details online.
5. Create a '**Password**'. (The password is mandatory for all future online operations). **The password created by the candidate should not be disclosed to others who may misuse it.** This may result in tampering with the options and the University will not be responsible for any such eventuality.
6. Fill in the Application Form with personal details, academic eligibility and the options correctly.

7. Pay the application fee by clicking on the "PAY NOW" button which will redirect you to the Online Payment Gateway. You can use Debit Card/ Credit Card or Internet Banking facility for making online payment.
8. After remitting the fee, you will be redirected back to the application page.
9. Upload the digital images of the documents in proof of caste/community/bonus marks claimed etc.
10. Verify with the relevant documents and confirm the details entered on-line.
11. After satisfying himself/herself that the details entered are correct, the applicants shall press the Final Submission Button.
12. Take the print out the confirmation page for your future reference.

Special Attention

After pressing final submission button, further modification of data (except options) is not possible. Hence, make double sure that all entries are made correctly before pressing final submission button. For a complete Illustration refer the appendix

Hardcopies of the filled in application shall not be, repeat, shall not be sent to the University

7. POST ALLOTMENT ACTIVITIES

Reporting at the College for admission:

It is mandatory that all students who get allotment should report for admission at the college concerned after remitting the requisite fee due to University through the Online Payment Gateway. Candidates can download the allotment memo only after remitting the fee due to University through the Online Payment Gateway available in the website. Those who fail to do this will be treated as Not Joined and further claim for admission by these applicants will not be entertained.

However, considering the current scenario of Covid - 19 Pandemic, candidates are exempted from reporting to the colleges physically. Instead they should contact the colleges to which they are allotted and wish to secure permanent admission and remit the fees to be remitted at the college through any of the online mode suggested by the college. Those who wish to take temporary admission may do so by availing the option provided in the online application after remitting the requisite fee due to University.

The college authorities after verifying the digital copies of the documents provided online in the college panel may admit/reject the candidate as the case may be.

However, the candidates should produce the following documents in original before the Principal/Head of the college/institution on any of the suitable dates prescribed for the same after considering the situation prevailing due to Covid -19 contagion.

1. The Allotment Memo received online.
2. Certificate to prove date of birth.
3. Transfer Certificate (TC) from the Institution last attended and Conduct Certificate.
4. Marklists of all parts of the Plus Two / equivalent examination.
5. Eligibility Certificate from Mahatma Gandhi University, in the case of candidates who have passed their qualifying examination from other Boards/Institutes/governments, except BOARD OF HIGHER SECONDARY EDUCATION Kerala, VHSE Kerala, THSE Kerala, CBSE and CISCE
6. Migration Certificate, if applicable.
7. Caste certificate in the case of SC/ST candidates. Any other documents required to be produced by the Head of Institution.
8. Community Certificate along with non-creamy layer certificate(as per Government rules) from the revenue authorities concerned in the case of SEBC candidates who claim reservation under SEBC category. The non-creamy layer certificate should not have been issued earlier than 12 months prior to the submission of application.
9. Income and Asset Certificate from the revenue authorities concerned as stipulated in GO (MS) No. 128/2020/H Edn dated 20/03/2020 in the case of candidates who wish to avail of reservation under EWS.
10. Candidates who wish to avail of bonus/weightage of marks shall produce the relevant certificates.

The college authorities, after verifying the above documents, shall confirm the online admission granted earlier on the basis of digital documents and make necessary updations in the admission portal.

College authorities shall make necessary arrangements to collect fees online to avoid any physical reporting in the current situation of global pandemic. Candidates should not be insisted to report to the colleges in person unless otherwise notified by the University.

CONFIRMATION OF ALLOTMENT

As the allotment is based on the information furnished by the candidate online, the eligibility should be confirmed at the time of admission based on the digital copies of the supporting documents uploaded by the candidate. The admission should be done on-line through the panel provided by the University by ensuring the correctness of the candidate details. The principal/Head of the college/institution should verify the details furnished in the allotment memo in respect of the candidate by comparing the same with the digital copies of the documents uploaded by the candidate. **Any discrepancy which results in the invalidation of the allotment should be reported to the University and admission should be denied in such cases.** The principal/Head of the college/institution shall be personally responsible for ensuring the correctness of the relevant details in online application by verifying it with digital records uploaded by the candidate. The college authorities shall also verify the genuineness of the digital records by verifying it with the original documents produced by the candidate on the date specified by the University for the same. The University will also verify the records produced by the candidates who got admission in due course and any discrepancy detected will lead to the cancellation of the allotment.

Verification of Documents: - The Principal/Head of the Institution shall be personally responsible for verification of digital documents/original documents and satisfaction of the correctness of the records produced by the candidate at the time of seeking admission in the College/institution. If any discrepancies are noted in the online data and the digital/original records, the allotment will be cancelled. The University will also verify the records produced by the candidates who got admission in due course.

Any lapse on the part of the Head of the Institution with regard to the irregular admission shall be viewed seriously (Circular No. Ac AI/3/2114/2008 dated 06/11/2008).

Receipt regarding entry in the Online Admission Portal:

The college authorities should provide a receipt that can be downloaded from the Online Admission Portal which states that necessary entries in respect of the reported candidate have been made in the Online Admission Portal and the candidate choosing a mode of admission shall download the same from the online application without fail. The candidates shall ensure that the colleges have verified their digital documents/records and have admitted them temporarily/permanently. An option in this regard shall be available in the candidate login from where he/she may choose permanent/temporary admission and download receipt in respect of confirmation of temporary /permanent admission by the colleges.

8. SEAT ALLOTMENT PROTOCOL

Admission & Allotment in Colleges: Allotment of seats in all colleges will be college/institution wise.

Allotment in Colleges to Candidates with multiple claims under Mandatory Quota: All candidates included in the Rank lists are eligible for allotment under State Merit (SM). Candidates might be entitled for other reservation quotas also under Mandatory Reservation. For example, a candidate may have the benefit of SEBC reservation (EZ/MU/OBH/LC/OBX) or Scheduled Caste (SC) or Scheduled Tribe (ST) claim. The seats will be offered on the hierarchy of quotas.

The hierarchy in order is as follows:

- State Merit (SM) – All candidates included in the Rank Lists are eligible for allotment under State Merit.
- Communal Reservation (SEBC/SC/ST).
- A candidate without SEBC/SC/ST reservation benefit will be considered only against the 'State Merit' seats wherever available at the time of allotment.

9. FEE

Fee for the various programmes in Government/Aided Colleges for the admission to 2021-22 batch will be available in the University website. If a candidate remits the fee due to the University on securing allotment and reports to the college allotted and subsequently secures allotment to another programme/college due to higher option, he/she need not remit the fee again. Similarly, a candidate who secures allotment through CAP and subsequently joins the same or another college/programme, he /she need not remit the fee due to the University again.

Students who get admitted on higher option at a different institution/programme mode will be eligible for refund/adjustment of fees paid at the institution/Programme Mode they leave.

The prescribed fee due to the University as detailed below will have to be remitted by candidates (except SC/ST candidates) through the online payment gateway available in the CAP website as per the time schedule prescribed. The receipt generated should be retained by the candidate so as to produce the same before the college authorities at the time of admission.

Fee Split Up

ITEM	Rupees
Students' Insurance Premium	23/-
Students' Welfare Fund	30/-
University Union Fee	50/-
Matriculation Fee	250/-
Sports Affiliation Fee due to the University	210/-
Students Affiliation fee	550/-
TOTAL	<u>1113/-</u>

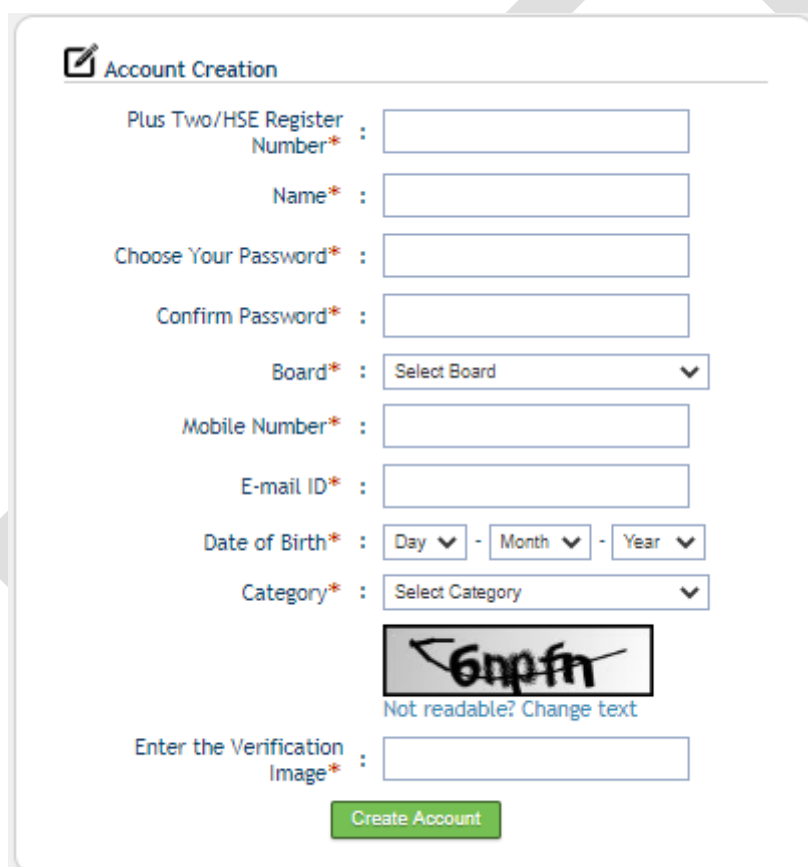
Fee once remitted shall not be refunded

RAGGING IS A CRIME

The "Hon'ble Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.

APPENDIX 1: SCREENSHOTS

Step 1:- Log in www.cap.mgu.ac.in and click on **Admission to UG degree Programmes 2021-2022** a form will be shown as given below. Provide all the required fields. There are three categories SC/ST, Others and Lakshadweep Muslims. Make sure that the correct category is selected.



The screenshot shows a web form titled "Account Creation" with a pencil icon. The form contains the following fields and controls:

- Plus Two/HSE Register Number* :
- Name* :
- Choose Your Password* :
- Confirm Password* :
- Board* : (dropdown menu)
- Mobile Number* :
- E-mail ID* :
- Date of Birth* : - - (dropdown menus)
- Category* : (dropdown menu)
- A verification image showing the text "6npfn" with a black box around it.
- Below the image: "Not readable? Change text" (link)
- Enter the Verification Image* :
- At the bottom: "Create Account" (green button)

CANDIDATE REGISTRATION SCREEN - 1

Step 2:- Confirmation of account creation. Note down the application number.

Step 3:- Proceed to fill the personal and academic details as shown in the Screen segments

Registration
My Account
Post Your Complaint
Logout

1: Account creation
2: Personal & Academic details
4: Fee payment
5: Certificate upload
6: Final submission

Personal & Academic
Option Registration
Fee Payment Upload Certificate
Final Submission

Personal Information

All Fields Marked in * are Mandatory.
Name of Applicant Is Not Editable.The name is same as you have entered in Account Creation Form.

Name of Applicant *:- TEST
Register Number *:- 123456
Date of Birth *:- 26 - Sep - 1992
Religion *:- Hindu
Community *:- Ezhava(EZ)/Thiyyas/Billava
Caste *:- Ezhavas including Ezhavas,Thiyyas
Sex *:- Male Female Transgender

PERSONAL AND ACADEMIC

Subjects Studied
Marks Secured
Maximum Marks

First Language *:- English
Second Language :- ----Select----
Optional Subject 1 *:- Mathematics
Optional Subject 2 *:- Physics
Optional Subject 3 *:- Chemistry
Optional Subject 4 :- Biology
Optional Subject 5 :- ----Select----

Candidates Applying for BA Arabic, BA Sanskrit and BA Tamil has to select this column and others should select 'Not Applicable' For BA Sanskrit (General and Special Subjects), candidates who have passed plus two or equivalent examination recognized by this University and having working knowledge in Sanskrit and studied Sanskrit at SSLC or equivalent examination. For BA Tamil, candidates who have passed plus two or equivalent examination recognized by this University and having working knowledge in Tamil and studied Tamil at Plus Two or equivalent examination. For BA Arabic, candidates who have passed plus two or equivalent examination recognized by this University and having working knowledge in Arabic and studied Arabic at Plus Two or equivalent examination.

Whether you have working knowledge in Arabic/ Tamil/Sanskrit and studied Arabic/Tamil at Plus Two level or Sanskrit at SSLC or equivalent examination/ Whether you claim age relaxation for BPE.
Not Applicable

Save & Next >>
Reset

PERSONAL AND ACADEMIC

Step 4. Choose programmes of your choice. More combinations can be given by clicking [Add One More Option](#). Pink colour indicates that the course is self-financing. Candidates can add up to forty options. Click on "Save Options" after entering the options.

Personal & Academic **Option Registration** Fee Payment Upload Certificate Final Submission

✓ Your Personal And Academic Profile Saved Successfully.

Rearrangement/deletion of options click "Save Options" button to save your option details.

• In this page you can rearrange/delete your course college options. You can delete options if you don't need that option.
 • After all operations in this page you must click "Save options" button to save the details.
 • Options and Colleges displayed below are according to your eligibility.

Option Registration

Option No	Programme	College	
*Option1	B.A Economics Model I	Alphonsa College, Pala	
Option2	B.A English Language and Literature Model I	B.C.M. College, Kottayam	✗
Option3	B.A Economics Model I	Cochin College, Cochin	✗
Option4	B.A Hindi Language and Literature Model I	NSS Hindu College, Changanacherry	✗
Option5	B.Com Model II Computer Applications	Cochin College, Cochin	✗
Option6	B.Sc Chemistry Model I	B.C.M. College, Kottayam	✗

[Add One More Option](#)

[Save Options](#) [Reset Options](#)

Personal & Academic **Option Registration** Fee Payment Upload Certificate Final Submission

✓ Your Personal And Academic Profile Saved Successfully.

Rearrangement/deletion of options click "Save Options" button to save your option details.

• In this page you can rearrange/delete your course college options. You can delete options if you don't need that option.
 • After all operations in this page you must click "Save options" button to save the details.
 • Options and Colleges displayed below are according to your eligibility.

Option Registration

Option No	Programme	College	
*Option1	B.A Economics Model I	Alphonsa College, Pala	
Option2	B.A English Language and Literature Model I	B.C.M. College, Kottayam	✗
Option3	B.A Economics Model I	Cochin College, Cochin	✗
Option4	B.A Hindi Language and Literature Model I	NSS Hindu College, Changanacherry	✗
Option5	B.Com Model II Computer Applications	Cochin College, Cochin	✗
Option6	B.Sc Chemistry Model I	B.C.M. College, Kottayam	✗

[Add One More Option](#)

[Save Options](#) [Reset Options](#)

OPTION REGISTRATION

Step 5:- Remit the fee through the Online Payment Gateway made available in the online application. Any other mode of payment will not be accepted.

Your Account Details

Application No : 317891

Name : TEST

Date of Birth : 26-09-1992

Category : Others

Mobile Number : 9999999999

E-mail ID : test@aa.com

Amount to be Paid : ₹750.00

[PayNow](#)

Step 6:- Upload the certificates in pdf format not exceeding 200kb.

Apply for RefundRegistrationMy AccountPost Your Complaint

1: Account creation ✓ 2: Personal & Academic details ✓ 3: Option selection ✓ 4: Fee payment ✓ 5: Certificate upload ✗ 6: Final submission ✗

Personal & AcademicOption RegistrationFee PaymentUpload CertificateFinal Submission

- Certificate should be uploaded in pdf format with size not exceeding 200KB
- All the below mentioned documents should be uploaded

Plus Two Mark List(Pdf size:200KB,Type:PDF)

Choose FileNo file chosen

[Save & Next >>](#)

Upload

Step 7:- Screen segments of Final Submission. Details provided can be previewed and edited before final submission. Data once submitted cannot be modified. Options can be modified during the specified period.

Personal Details of Applicant (Edit)

Application Number	:- 317891
Name of the Applicant	:- TEST
Registration Number	:- 123456
Name of Father/Guardian	:- TEST FATHER
Sex	:- Female
Date of Birth	:- 26-09-1992
Nationality	:- Indian
Annual Income	:- 400000
Religion	:- Hindu
Caste	:- Ezhavas including Ezhavas,Thiyas,Ishuvan,Illuvan and Billava

EDIT BEFORE SUBMISSION

Details of Options Registered (Edit)

Option No	Programmes Selected	Colleges Selected
1	B.A Economics Model I	Alphonsa College, Pala
2	B.A English Language and Literature Model I	B.C.M. College, Kottayam
3	B.A Economics Model I	Cochin College, Cochin
4	B.A Hindi Language and Literature Model I	NSS Hindu College, Changanacherry
5	B.Com Model II Computer Applications	Cochin College, Cochin
6	B.Sc Chemistry Model I	B.C.M. College, Kottayam

DECLARATION

1. I hereby declare that I have read the various clauses in the Prospectus for Admission to U.G. Degree Programmes, 2020-21 in the Affiliated Colleges of Mahatma Gandhi University and the instructions carefully and I agree to abide by them.
2. I also declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and that in the event of any information being found false or incorrect or ineligibility being detected before or after the admission, action can be taken against me by the Mahatma Gandhi University.

☒ I have read the above declaration and I agree

SUBMIT YOUR APPLICATION

FINAL SUBMIT BUTTON

Steps for applying to Sports/Cultural/PD Quota seats

Step 1 : Click on the link that appear after final submission of application to merit quota seats

My Messages

- [Print confirmation page](#)
- [Click here to view your Profile](#)
- [Click here to apply for Sports/Cultural/PD quota](#)

Step 2 : Select the sports/cultural event/nature of disability and upload supporting documents

1: File Upload ✓ 2: Option selection ✗ 3: Final submission ✗

File Upload Option Registration Final Submission

• Certificate should be uploaded in pdf format with size not exceeding 200KB

Sl.No	Select Category	Event of Participation/Nature of disability	Position/% of disability	Year of Participation	Created any Record?	Upload Certificate in proof of participation/prize/record
*1	Sports Quota	Senior/ Junior National Com	First	2020	Yes	Choose File No file chosen View

[Add Additional Event](#)

Category under which admission is sought: Athletics Swimming

[Update & Next >>](#) [Reset](#)

Step 3 : Select the college-programme combination/options

After rearrangement/deletion of options click "Save Options" button to save your option details.

• In this page you can rearrange/delete your course college options. You can delete options if you don't need that option.
• After all operations in this page you must click "Save options" button to save the details.
• Options and Colleges displayed below are according to your eligibility.

Option Registration

Option No	Programme	College
*Option1	-----SELECT COURSE-----	-----SELECT COLLEGE-----
Option2	-----SELECT COURSE-----	-----SELECT COLLEGE----- ✗
Option3	-----SELECT COURSE-----	-----SELECT COLLEGE----- ✗
Option4	-----SELECT COURSE-----	-----SELECT COLLEGE----- ✗
Option5	-----SELECT COURSE-----	-----SELECT COLLEGE----- ✗
Option6	-----SELECT COURSE-----	-----SELECT COLLEGE----- ✗

Step 4: Submit the application finally

Sports/Cultural/PD Details					
Event Order	Event Category Selected	Event of Participation/Nature of disability	Positions/ % of disability	Year of Participation	Record
1	Sports Quota	Senior/ Junior National Competitions	First	2020	Yes

Details of Options Registered		
Option No	Programmes Selected	Colleges Selected
1	B.A Animation and Visual Effects	De Paul Institute of Science & Technology, Angamaly

DECLARATION

1. I hereby declare that I have read the various clauses in the Prospectus for Admission to U.G. Degree Programmes, 2019-20 in the Affiliated Colleges of Mahatma Gandhi University and the instructions carefully and I agree to abide by them.
2. I also declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and that in the event of any information being found false or incorrect or ineligibility being detected before or after the admission , action can be taken against me by the Mahatma Gandhi University.

☐ I have read the above declaration and I agree

SUBMIT YOUR APPLICATION

APPENDIX II: COLLEGE WISE PROGRAMME DETAILS

Sr. No.	College	Programme	Seats
1.	Government College, Kattappana	Integrated MA Programme in Languages –English	25
2.	Catholicate College, Pathanamthitta	Integrated MA Programme in Languages –English	25
3.	MES College, Marampally	Integrated MSc Programme in Basic Sciences- Chemistry	15
4.	St. Joseph's College, Moolamattom	Integrated M Sc Programme in Computer Science – Data Science	15
5.	St. George's College, Aruvithura	Integrated MA Programme in Languages –English	25
6.	St. Xavier's College for Women, Aluva	Integrated MSc Programme in Basic Sciences- Chemistry	15
7.	SNM College, Maliankara	Integrated MSc Programme in Basic Sciences- Statistics	15
8.	Devaswom Board College Thalayolaparambu	Integrated MA Programme in Languages –English	25
9.	St Thomas College, Ranni	Integrated M Sc Programme in Computer Science – Artificial Intelligence and Machine Learning	15
10.	Bharat Matha College, Trikkakkara	Integrated M Sc Programme in Computer Science – Artificial Intelligence and Machine Learning	15
11.	Nirmala College, Muvattupuzha	Integrated M Sc Programme in Computer Science – Data Science	15
12.	Marthoma College for Women, Perumbavoor	Integrated MSc Programme in Basic Sciences- Physics	15

APPENDIX III: LIST OF RESERVATION CATEGORIES

[As Amended by the Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002) Vide Part VIII - Kerala Schedule 1 Notified in the Gazette of India dated 18.12.2002,

The Constitution (Scheduled Castes) Order (Amendment) Act 2007]

[See Clause 5.4.3 (a)]

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|--|---|
| 1. Adi Andhra | 24. Holeya |
| 2. Adi Dravida | 25. Kadaian |
| 3. Adi Karnataka | 26. Kakkalan, Kakkan |
| 4. Ajila | 27. Kalladi |
| 5. Arunthathiyar | 28. Kanakkan, Padanna, Padannan |
| 6. Ayyanavar | 29. xxx |
| 7. Baira | 30. Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty) |
| 8. Bakuda | 31. Koosa |
| 9. xxx | 32. Kootan, Koodan |
| 10. Bathada | 33. Kudumban |
| 11. xxx | 34. Kuravan, Sidhanar, Kuravar, Kurava, Sidhana |
| 12. Bharathar (Other than Parathar), Paravan | 35. Maila |
| 13. xxx | 36. Malayan, Kannur, Kasargod, Kozhikode and Wayanad districts |
| 14. Chakkiliyan | 37. Mannan (ÎHPX), Pathiyan, Perumannan, Vannan, Velan |
| 15. Chamar, Muchi | 38. xxx |
| 16. Chandala | 39. Moger (other than Mogeyar) |
| 17. Cheruman | 40. Mundala |
| 18. Domban | 41. Nalakeyava |
| 19. xxx | 42. Nalkadaya |
| 20. xxx | 43. Nayadi |
| 21. xxx | 44. xxx |
| 22. Gosangi | 45. Pallan |
| 23. Hasla | |

46. Palluvan, Pulluvan
47. Pambada
48. Panan
49. xxx
50. Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
51. xxx
52. xxx
53. xxx
54. Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
55. xxx
56. Puthirai Vannan
57. Raneyar
58. Samagara
59. Samban
60. Semman, Chemman, Chemmar
61. Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile Cochin and Travancore State) , Thachar other than carpenter
62. Thoti
63. Vallon
64. Valluvan
65. xxx
66. xxx
67. Vetan
68. Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only)
69. Nerian

LIST OF SCHEDULED TRIBES

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII -Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2(03)

[See Clause 5.4.3 (a)]

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|--|---|
| 1. Adiyan | 23. Malakkuravan |
| 2. Arandan [Arandanan] | 24. Malasar |
| 3. Eravallan | 25. [Malayan, Nattu Malayan, Konga Malayan
(excluding the areas comprising the Kasaragod, Kannur,
Wayanad and Kozhikode Districts)] |
| 4. Hill Pulaya, Mala Pulayan, Kurumba Pulayan,
Kuravazhi Pulayan, Pamba Pulayan | 26. Malayarayar |
| 5. Irular, Irulan | 27. Mannan (ÎKPX) |
| 6. Kadar [Wayanad Kadar] | 28. xxx |
| 7. xxx | 29. Muthuvan, Mudugar, Muduvan |
| 8. Kanikkaran, Kanikkar | 30. Palleyan, Palliyan, Palliyar, Paliyan |
| 9. Kattunayakan | 31. xxx |
| 10. (Kochuvelan) | 32. xxx |
| 11. xxx | 33. Paniyan |
| 12. xxx | 34. Ulladan, [Ullatan] |
| 13. Koraga | 35. Uraly |
| 14. xxx | 36. Mala Vettuvan(in Kasaragod & Kannur districts) |
| 15. Kudiya, Melakudi | 37. Ten Kurumban, Jenu Kurumban |
| 16. Kurichchan [Kurichiyan] | 38. Thachanadan, ThachanadanMoopan |
| 17. Kurumans, Mullu Kuruman, Mulla Kuruman, Mala
Kuruman | 39. Cholanaickan |
| 18. Kurumbas, [Kurumbar, Kurumban] | 40. Mavilan |
| 19. Maha Malasar | 41. Karimpalan |
| 20. Malai Arayan [Mala Arayan] | 42. Vetta Kuruman |
| 21. Malai Pandaram | 43. Mala Panikkar |
| 22. Malai Vedan [Malavedan] | 44. Maratis of Kasargod and Hosdurg Taluk |

LIST OF OTHER ELIGIBLE COMMUNITIES (OEC) [See Clause 5.4.3(f)]

(Annexure to G. O. (MS) No. 14/2017/BCDD dated 02/08/2017)

OEC (ST)

1. Allar (Alan)
2. Chingathan
3. Irivavan
4. Kalanadi
5. Malayan, Konga-Malayan (Kasaragod, Kannur, Wayanad & Kozhikode Districts)
6. Kundu - Vadiyan
7. Kunuvarmanadi
8. Malamuttan
9. Malavettuvur (Except Kasargod & Kannur Districts)
10. Malayalar
11. Panimalayan
12. Pathiyan (Other than Dhobies)

OEC (SC)

1. Chakkamar
2. Madiga
3. Chemman/Chemmar
4. Kudumbi
5. Dheevara/Dheevaran (Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valanchiyar, Paniyakal, Mokaya, Bovi, Magayar, Mogaveerar)
6. Scheduled Caste converted to Christianity
7. Kusavan, Kulalan, Kumbharan, Velaan. Odan, Andhrta Nair, Andhuru Nair
8. Pulayan Vettuvan (Except Kochi State)

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)

[Vide G.O. (P) 208/66/Edn. dated 02.05.1966, G.O. (Ms) No. 95/08/SCSTDD dated 06.10.2008 &
G.O. (Ms) No. 58/2012/SCSTDD dated 16.04.2012, G.O.(Ms) No. 10/2014/BCDD dated: 23.05.2014,
Lr No. 1538/A2/2014/BCDD dated 02.07.2014]
[See Clause 5.4.2 (a)]

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| I. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvar, Illuvan and Billava | 9. Chavalakkaran |
| II. Muslims (all sections following Islam) | 10. Chakkala (Chakkala Nair) |
| III. Latin Catholics other than Anglo Indians | 11. Devadiga |
| IV. Dheevera including Dheeveran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjiar, Paniakkal, Paniakel, Mukaya, Bovis- Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan | 12. Ezhavathi (Vathi) |
| V. Viswakarmas including Viswakarma, Asari, Chaptogra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan | 13. Ezhuthachan, Kadupattan |
| VI. Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair | 14. Gudigara |
| VII. Other Backward Christians | 15. Galada Konkani |
| (a) SIUC | 16. Ganjam Reddies |
| (b) Converts from Scheduled Castes to Christianity | 17. Gatti |
| VIII. Kudumbi | 18. Gowda |
| IX. Other Backward Hindus, i.e. | 19. Ganika including Nagavamsom |
| 1. Agasa | 20. Hegde |
| 2. Kharvi | 21. Hindu Nadar |
| 3. Aremahrati | 22. Idiga including Settibalija |
| 4. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar | 23. Jangam |
| 5. Bestha | 24. Jogi |
| 6. Bhandari or Bhondari | 25. Jhetty |
| 7. Boya | 26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka |
| 8. Boyan | 27. xxx |
| | 28. Kalarikurup or Kalari Panicker |
| | 29. Kerala Muthali, Kerala Mudalis |
| | 30. Oudan (Donga) Odda (Vodde or Vadde or Veddai) |
| | 31. Kalavanthula |
| | 32. Kallan including Isanattu Kallar |
| | 33. Kabera |
| | 34. Korachas |
| | 35. x x x |
| | 36. Kannadiyans |
| | 37. Kavuthiyan, Kavuthiya |
| | 38. Kavudiyaru |
| | 39. Kelasi or Kalasi Panicker |
| | 40. Koppala Velamas |
| | 41. Krishnanvaka |
| | 42. Kuruba |
| | 43. Kurumba |
| | 44. Maravan (Maravar) |
| | 45. Madivala |

46. Maruthuvar
47. Mahratta (Non-Brahman)
48. Melakudi (Kudiyan)
49. x x x
50. Moili
51. Mukhari
52. Modibanda
53. Moovari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettilakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopnar and Nainar)
60. Rajapuri
61. Sakravar (Kavathi)
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottian, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Baliya
70. Vakkaliga
71. Vaduvan(Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeeswar, Yogeeswara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya Chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. x x x
80. x x x
81. x x x
82. Reddiars (throughout the State except in Malabar area)
83. Mooppar or Kallan Moopan or Kallan Moopar

APPENDIX IV : LIST OF ABBREVIATIONS USED

AIDED	Government Aided Colleges
ALP	Alappuzha
CAP	Centralised Allotment Process
CBSE	Central Board of Secondary Education
CISCE	Council for the Indian School Certificate Examinations
EBFC	Economically Backward among Forward Communities
EKM	Ernakulam
IDK	Idukki
KTM	Kottayam
OEC	Other Eligible Communities
PD	Physically Disabled
PTA	Pathanamthitta
SC	Scheduled Caste
SEBC	Socially and Economically Backward Communities
SFA	Self Financing Programmes in Aided Colleges
SFS	Self Financing Programmes in Self Financing Colleges
ST	Scheduled Tribes
IP	Integrated Programmes
VHSE	Vocational Higher Secondary Education