



## MAHATMA GANDHI UNIVERSITY, KERALA

### Abstract

Mahatma Gandhi University Bachelor in Business Administration (BBA, BBA (Honours), BBA (Honours with Research)) Regulations, 2024 (As per AICTE Norms) - Recommendations for amendments to the Regulations - Approved - Orders issued.

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### ACADEMIC A 17 SECTION

No. 4558/AC A 17/2026/MGU

Priyadarsini Hills, Dated: 08.05.2026

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*Read:-* 1. U.O. No. 7319/LEGN/2024/MGU, dated 08.08.2024.

2. U.O.No. 553/ACA16/2025/MGU, dated 21.01.2025

3.U.O.No. 1418/ACA16/2025/MGU, dated 13.02.2025

4.U.O. No. 4292/ACA16/2025/MGU, dated 08.05.2025

5.U.O.No. 4996/ ACA16/2025/MGU, dated 30.05.2025

6.U.O.No.8447/ACA17/2025/MGU, dated 10.09.2025

7. Recommendations of the Convenor, Sub-Committee on Rules and Regulations for the Honours Undergraduate Programmes.

8. Orders of the Hon'ble Vice Chancellor under Section 10(17), Chapter III of the Mahatma Gandhi University Act 1985, dated 07.05.2026.

### ORDER

Mahatma Gandhi University Bachelor in Business Administration (BBA, BBA (Honours), BBA (Honours with Research)) Regulations, 2024 (As per AICTE Norms), have been approved vide paper read as (1) above and published on the University website. Amendments thereto have been approved, and University Orders vide papers read as (2), (3), (4), (5) and (6) above have been issued.

The Sub-Committee on Rules and Regulations for the Honours Undergraduate Programmes, after detailed deliberations, submitted recommendations, vide paper read as (7) above, to amend the Mahatma Gandhi University Bachelor in Business Administration (BBA, BBA (Honours), BBA (Honours with Research)) Regulations, 2024. ( The recommendations are attached as an annexure.)

Hence, considering the urgency of the matter, sanction has been accorded by the Vice Chancellor, in exercise of the powers of the Academic Council vested in him under Section 10(17), Chapter III of the Mahatma Gandhi University Act 1985, vide paper read as (8) above, to approve the recommendations for amendments.

Orders are issued accordingly.

SUDHA MENON J

ASSISTANT REGISTRAR III  
(ACADEMIC)  
For REGISTRAR

Copy To

1. PS to VC
2. PA to Registrar/CE
3. Convenor, Sub-Committee on Rules and Regulations for the Honours Undergraduate Programmes
4. JR 2 (Admin)/ DR 2, AR 3 (Academic)
5. JR/DR/AR (Exams)
- 6 . Tabulation/Academic Sections concerned
7. IT Cell 1/IT Cell 2/ IT Cell 3 Sections
8. AC C 1/ AC C 2 / Legislation Sections
- 9 . P R O /IQAC /Records Sections.
10. Stock File/File Copy

File No: 38393/AC A17 - 1/2026/AC A17.

Forwarded / By Order

Section Officer

The document is digitally approved. Hence signature is not needed.

## ANNEXURE

### 4. Definitions

<b>Present</b>				<b>Amendment/Addition</b>		
<p>xix. Mapping of Marks to Grades: The mapping of marks to grades shall be done as per the following table. Based on the marks obtained, the grade point will be mentioned in the student's grade cards.</p>				<p>xix. Mapping of Marks to Grades: The mapping of marks to grades shall be done as per the following table. Based on the marks obtained, the grade point will be mentioned in the student's grade cards.</p>		
Grade Point	Range of Percentage of marks (Both CCA & ESE Marks put together)	Letter Grade	Class	Grade Point	Range of Percentage of Marks (Both CCA & ESE Marks put together)	Letter Grade
10	91-100	A+ (Excellent)	First Class with Distinction	10	91-100	A+ (Excellent)
9	81-90	A (Very Good)		9	81-90	A (Very Good)
8	71-80	B+ (Good)	First Class	8	71-80	B+ (Good)
7	61-70	B (Above Average)		7	61-70	B (Above Average)
6	51-60	C+ (Average)	Second Class	6	51-60	C+ (Average)
5	46-50	C (Satisfactory)	Third Class	5	46-50	C (Satisfactory)
4	40-45	D (Pass)		4	40-45	D (Pass)
0	< 40	F	Fail	0	< 40 cumulative score of ESE and	F (Fail)

	cumulative score of ESE and CCA or < 35 for ESE	(Fail)			CCA or < 35 for ESE	
0		Ab (Absent)	Fail		0	Ab (Absent)
		Students have to acquire minimum 75% of attendance for a course to make them eligible to appear for End Semester Assessment of that particular course				Students have to acquire minimum 75% of attendance for a course to make them eligible to appear for End Semester Assessment of that particular course

## 9. Attendance

Present	Amendment/Addition
Nil	vi) Condonation shall be availed for a maximum of two (2) semesters during the Bachelor's Degree Programme. Students who progress to the Honours Degree Programme shall be permitted to avail this facility for one (1) additional semester.
Nil	vii) The maximum shortage of attendance eligible for condonation shall be limited to fifty (50) hours per semester. Students shall be permitted to utilize a total of 50 hours across different courses in a semester.
Nil	viii) A student shall be eligible for condonation of shortage of attendance only if the student has secured a minimum of sixty-five percent (65%) attendance for the course in the semester concerned and has successfully completed the prescribed compensatory or make-up activities, as suggested by the course faculty, in accordance with the provisions laid down in the regulations.

Nil	ix) If condonation is availed for even a single course in a semester, it shall be treated as one instance out of the two (2) permitted instances during the Bachelor's Degree Programme.
Nil	x) A student shall be eligible for semester progression even if they have availed the maximum number of condonations permitted.

## 10. Outcome Based Approach

Present	Amendment/Addition
The curriculum is designed based on Outcome Based Education (OBE) practices. Programme Outcomes (PO) are provided as <b>Annexure -2</b> .	i) The curriculum is designed based on Outcome Based Education (OBE) practices. Programme Outcomes (PO) are provided as <b>Annexure -2</b> .
Nil	ii) The Outcome Based Evaluation (OBE) results shall be published along with the semester examination results, based on the OBE completed for each course. The OBE result shall be reported in a three-tier format, in accordance with the provisions of the OBE Regulations of the University.
Nil	iii) In the event of any change in the marks obtained by a student due to scrutiny, revaluation, correction of mark entry, or any other valid reason, the corresponding OBE result shall be updated up to a maximum of three (3) times at intervals of three (3) months, commencing from the date of initial publication of the semester results. Any further revision or republication of the OBE result beyond this period shall be made only on request from the student or the college concerned and with the recommendation of the Controller of Examinations of the University and approval of the Vice Chancellor.
Nil	iv) The OBE result sheet/marksheet shall bear the date of publication of the result and

	shall include a Quick Response (QR) Code to enable access to the latest updated OBE result for verification purposes. Verification of the most recent OBE result shall be facilitated through the designated University portal.
Nil	v) The OBE result sheet shall carry a disclaimer stating that the result is provisional as on the date of publication and is liable to revision or updating in the event of scrutiny, revaluation, correction of mark entry, or any other valid reason, in accordance with the regulations of the University. The disclaimer content to be printed on the OBE marksheet is provided below.  <b>Disclaimer:</b> The Outcome Based Evaluation (OBE) result shown herein is provisional as on the date of publication. The result is liable to revision or updating in the event of scrutiny, revaluation, correction of mark entry, or any other valid reason, in accordance with the regulations and decisions of the University.
Nil	vi) A certified copy of the OBE result may be obtained by the student on payment of the fee prescribed by the University. The updated OBE result shall be available for viewing and downloading free of cost for a period of seven (7) years from the date of publication of the semester result concerned. After the expiry of the said period, access to the OBE result shall be permitted on payment of the fee prescribed by the University from time to time.

## 11. Assessment and Evaluation

<b>Present</b>	<b>Amendment/Addition</b>
<b>xii) Practical Examination</b> <ul style="list-style-type: none"> <li>• The end semester practical examination will be conducted</li> </ul>	<b>xii) Practical Examination</b> <ul style="list-style-type: none"> <li>• The end semester practical examination will be conducted and</li> </ul>

and evaluated by the institution.

- There shall be a CCA of practical courses conducted by the course faculty/ course coordinator.
- The scheme of evaluation of practical courses will be as given below:

<b>Components for the Evaluation of Practical Courses</b>	<b>Weightage</b>
CCA of practical/practicum.	30%
ESE conducted under the supervision of internal examiner	70%

**xvii. Mapping of Marks to Grades:**

(c) The mapping of marks to grades shall be done as per the following table:

<b>Grade Point</b>	<b>Range of Percentage of marks (Both CCA &amp; ESE Marks put together)</b>	<b>Letter Grade</b>	<b>Class</b>
10	91-100	A+ (Excellent)	First Class with Distinction
9	81-90	A	

evaluated by the institution.

- There shall be a CCA of practical courses conducted by the course faculty/ course coordinator.
- The scheme of evaluation of practical courses will be as given below:

<b>Components for the Evaluation of Practical Courses</b>	<b>Weightage</b>
CCA of practical/practicum.	30%
ESE conducted under the supervision of internal examiner	70%

- In the case of practical examinations, there shall be no provision for improvement examinations. However, if a student fails in a practical examination, the supplementary examination rules applicable to the programme shall apply.

**xvii. Mapping of Marks to Grades:**

(c) The mapping of marks to grades shall be done as per the following table:

<b>Grade Point</b>	<b>Range of Percentage of Marks (Both CCA &amp; ESE Marks put together)</b>	<b>Letter Grade</b>
10	91-100	A+ (Excellent)
9	81-90	A (Very Good)
8	71-80	B+ (Good)

		(Very Good)				
8	71-80	B+ (Good)	First Class	7	61-70	B (Above Average)
7	61-70	B (Above Average)		6	51-60	C+ (Average)
6	51-60	C+ (Average)	Second Class	5	46-50	C (Satisfactory)
5	46-50	C (Satisfactory)	Third Class	4	40-45	D (Pass)
4	40-45	D (Pass)		0	< 40 cumulative score of ESE and CCA or < 35 for ESE	F (Fail)
0	< 40 cumulative score of ESE and CCA or < 35 for ESE	F (Fail)	Fail	0		Ab (Absent)
0		Ab (Absent)	Fail			Students have to acquire minimum 75% of attendance for a course to make them eligible to appear for End Semester Assessment of that particular course
		Students have to acquire minimum 75% of attendance for a course to make them eligible to appear for End Semester Assessment of that particular course				
Nil				xxv)	As no separate minimum pass mark is prescribed for the CCA, there shall be no provision for the repetition or re-appearance of the CCA under any circumstances.	
Nil				xxvi)	Students admitted to the MGU–BBA (Honours) programme, who are not claiming the Bachelor’s Degree, and who are pursuing the Honours programme, shall be eligible to appear for the End Semester Evaluation	

	(ESE) Improvement Examinations for semesters up to and including the Sixth (6) Semester, conducted by the University along with the subsequent admitted batches, on payment of the prescribed fee, during the prescribed period of study.
Nil	xxvii) Students who have claimed the Bachelor's Degree shall not be eligible to appear for the End Semester Evaluation (ESE) Improvement Examinations for the Fifth (5) and Sixth (6) Semesters conducted by the University for the subsequent admitted batches.
Nil	xxviii) Students who have been readmitted after discontinuation of the regular course shall also be eligible to avail themselves of the facility of improvement examinations, subject to the conditions stipulated in these regulations.
Nil	xxix) A student who has failed in an End Semester Evaluation (ESE) shall be permitted to appear for the ESE a maximum of three (3) times, along with the batches admitted subsequent to the original admitted batch.
Nil	xxx) Provision for Special Supplementary Examinations shall be available to students for their theory and practical examinations during the Fifth (5), Sixth (6), Seventh (7), and Eighth (8) Semesters.
Nil	<p>xxxii) <b>Malpractice in Theory and Practical Examinations</b></p> <p>a If a student is detected indulging in malpractice during a theory or practical examination conducted by the University, either by the Examination Invigilator, Examiners, Additional Chief Superintendent or Chief Superintendent of Examinations of the college concerned, or by the Examination Vigilance Squad appointed by the University, the examination shall be recorded with the status "Malpractice" on the</p>

	<p>University examination portal by the college on the same day of detection.</p> <p>b The details of the malpractice, along with the supporting report and documents, shall be communicated to Controller of Examinations of the University at the earliest by the Principal of the college concerned.</p> <p>c The result of the course in which the malpractice is detected shall be marked as withheld by the University and shall be published only subject to the decision of the enquiry conducted by the University in accordance with the prescribed malpractice regulations.</p> <p>d All examinations scheduled immediately after the examination in which malpractice is detected, during the same semester, shall be marked as Absent.</p>
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**14. Re-admission**

<b>Present</b>	<b>Amendment/Addition</b>
ix) In the case of student’ readmissions, if no seat vacancy exists, the readmission shall be considered over and above the sanctioned strength.	ix) For the purpose of readmission to the same programme in the same college where the learner was previously admitted, such cases shall be treated as over and above the sanctioned strength. If a learner seeks readmission to a college other than the previous one, admission may be granted only if there is a vacancy within the sanctioned strength, excluding any marginal increase or any other additional seats.
x) The format of the Course-cum-Credit Certificate shall be as given below.	x) The format of the Course-cum-Credit Certificate shall be as given below.  Front Page Format



**Mahatma Gandhi University**  
Priyadarsini Hills P.O., Kottayam - 686560

**COURSE CUM CREDIT CERTIFICATE**  
MGU-UGP/BBA/BCA (Honours) {Semester No} Semester  
{Month} and {Year}

Name of the Candidate :  
Name of the College :  
Permanent Register Number (PRN) :  
APAAR ID :  
Name of the Admitted Programme :  
NHEQF Level :

Course Code	Course Title	Credits	Grade	Grade Points	Credit Points	Remarks

QR CODE {Link to verify the result}

{Official Seal}

Controller of Examinations



**മഹാത്മാഗാന്ധി സർവ്വകലാശാല, കേരളം**  
**Mahatma Gandhi University, Kerala**  
**महात्मा गांधी विश्वविद्यालय, केरल**

**COURSE CUM CREDIT CERTIFICATE**  
MGU-UGP/BBA/BCA/BVOC (Honours) {Semester No} Semester  
{Month} and {Year}

Name of the Candidate :  
Name of the College :  
Permanent Register Number (PRN) :  
APAAR ID :  
Name of the Admitted Programme :  
NHEQF Level :

Course Code	Course Title	Credits	Grade	Grade Points	Credit Points	Remarks

QR CODE {Link to verify the result}

{Official Seal}

Controller of Examinations

Back Page Format

Grade Point	MGU-UGP (Honours)/ MGU-BVOC (Honours)		MGU-BBA (Honours)/ MGU-BCA (Honours)	
	Letter Grade	Range of Percentage of Marks (Both CCA & ESE Marks put together) (y)	Letter Grade	Range of Percentage of Marks (Both CCA & ESE Marks put together)
10	O (Outstanding)	$95 \leq y$	A+ (Excellent)	91-100
9	A+ (Excellent)	$85 \leq y < 95$	A (Very Good)	81-90
8	A (Very good)	$75 \leq y < 85$	B+ (Good)	71-80
7	B+ (Good)	$65 \leq y < 75$	B (Above Average)	61-70
6	B (Above average)	$55 \leq y < 65$	C+ (Average)	51-60
5	C (Average)	$45 \leq y < 55$	C (Satisfactory)	46-50
4	P (Pass)	$35 \leq y < 45$ Along with a minimum of 30 in ESE	D (Pass)	40-45
0	F (Fail)	$y < 35$ Below an aggregate (CCA and ESE put together) of 35 or below 30 in ESE	F (Fail)	< 40 cumulative score of ESE and CCA or < 35 for ESE
0	Ab (Absent)		Ab (Absent)	

Section: .....

Issue Date: .....

Checked By: .....

S.O: .....

Nil	xi) Learners who wish to discontinue from an admitted programme shall submit a request through the EDP portal using their profile login. Upon approval by the Principal of the institution, the status of the learner shall be marked as “Discontinued” in the portal.
Nil	xii) Learners whose status is marked as “Discontinued” may apply for readmission through the designated portal provided by the University.
Nil	xiii) Readmission shall be permitted only within the maximum duration allowed for programme completion, i.e., seven years, reckoned from the date of initial admission to the programme and inclusive of the time required for its completion.
Nil	xiv) Learners who discontinue from an admitted programme after the completion of a semester examination shall seek readmission to the next semester of the same programme along with the subsequent batch.
Nil	xv) If a learner discontinues after course registration but before examination registration, they shall have the option to seek readmission either to the same semester or to the next semester, provided they are willing to acquire the required credits of that semester through the online mode.
Nil	xvi) If a learner discontinues after examination registration, they shall seek readmission to the next semester of the same programme along with the subsequent batch. Such learners shall be eligible to appear for the End Semester Evaluations in accordance with the provisions governing reappearance examinations.